

SHEFFIELD CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 16 November 2018 by the Director of Housing and Neighbourhoods Service.

Date notified to all members: Friday 23 November 2018

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Amendment to HMO Standards

2. **DECISION TAKEN**

That the amendments made to the HMO Standards which are outlined fully in the report are accepted.

This will allow both the Private Housing Standards team and Sheffield landlords to more easily instruct and carry out necessary improvement works to licensed properties across the City.

3. **Reasons For Decision**

The previous version of the HMO Standards is outdated and in places provides incorrect guidance and therefore must be updated.

4. **Alternatives Considered And Rejected**

There are no alternative options to updating the departments HMO Standards document.

5. **Documents used in making decision:**

Officer Non-Key Executive Report

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

N/A

7. **Respective Director Responsible for Implementation**

Executive Director, Place